

## **SAWA MAP Grant Policy (as of June, 2024)**

### **Purpose:**

As defined by Sask Sport, the purpose of the Membership Assistance Program (MAP) is to enable Provincial Sport Governing Bodies to allocate funds directly to their respective clubs, leagues, or other affiliated members, to increase the number of participants and the quality of sport development in Saskatchewan communities. MAP funds are to be used to support community and club-level sport development initiatives within the province.

SAWA receives the MAP support from the Sask Lotteries Trust Fund for Sport, Culture and Recreation which is derived from the proceeds of the sale of lottery tickets in Saskatchewan. Clubs registered with the Saskatchewan Amateur Wrestling Association (SAWA) are eligible to apply for grant money from SAWA through MAP.

### **Eligibility:**

To be eligible for MAP funds, clubs must meet the following criteria:

- a) Clubs must be current SAWA members in good standing.
- b) Clubs must offer community or club-level sport development initiatives within the province.
- c) Clubs must acknowledge and publicly recognize that the MAP support received is derived from the proceeds of the sale of lottery tickets in Saskatchewan.
- d) Clubs must provide a minimum of 25% self-help funding (must be outlined in the spending plan).
- e) Special consideration will be given to an organization which may need assistance in the formation of a new club and which will become a member of SAWA. Funding can be used to cover the cost of a club membership and will be approved at the minimum funding level. The club must have had at least five (5) wrestlers or fifty (50) percent of its registered membership in competition at the previous SAWA Provincial Championships.
- f) Affiliate Clubs are not eligible for the MAP.
- g) Clubs must have attended the SAWA AGM of the previous year to receive funding for the next year. (i.e., to be eligible for funding in 2025, a club must be attendance at the 2024 AGM).

### **Eligible Projects/Expenditures:**

MAP funds are available so clubs can develop more and better athletes through greater access to training opportunities, quality equipment and quality coaching. SAWA provides MAP Funding to member clubs to assist them to meet goals in the area of PARTICIPATION. Eligible projects and expenses include activities which develop the sport at the provincial level and below:

- Introductory Programs**  
Learn-to/introductory programs, public participation opportunities, new club development, SAWA memberships, equipment, training, facility rental, in-province travel, etc. Funding to cover membership fees for memberships being paid on behalf of the participant (i.e. to sponsor disadvantaged youth or encourage new members to join for the first time) will be accepted; however, clubs cannot be reimbursed for SAWA membership fees paid by the participant (either by the individual or by the individual's club).

- **Under-Represented Populations**  
Programs for Indigenous people, youth at risk, people with a disability, northern residents, economically disadvantaged, new Canadians, etc.
- **Competition**  
SAWA sanctioned tournaments, playdowns, local competitions, provincial championships, etc.
- **Coaching Development**  
Provincial Coach/Technical staff salary and/or expenses, volunteer coaching development, coaching clinics, honorariums, upgrading, technical materials, in-province travel, sustenance, etc.
- **Officials Development**  
Clinics, technical materials, rulebooks, upgrading clinics, in-province travel, sustenance, etc.

### **Application Procedures:**

**The application deadline is December 1, annually.**

Application forms are available on SAWA's website. The Application form must be typewritten, signed and sent to the SAWA office by the required deadline. Only complete and signed MAP Spending Plans/Applications will be accepted.

- a) One completed application form is required for each type of assistance requested.
- b) Each club requiring assistance must be able to provide 25% self-help towards the funding of its project.
- c) Applications where there is duplicate or deficit funding will not be accepted.
- d) Retroactive funding or pre-funding for projects that take place outside of SAWA's fiscal year (September 1 - August 31) is not permitted.

### **Ineligible Expenditures:**

Expenditures within the following areas are ineligible for support:

- a) Any construction, upgrading, maintenance or operating costs of facilities.
- b) Expenditures for which other grant dollars have been used. Two different grant sources cannot be used to pay the same dollar of expense, whether the grant comes from the Sask Lotteries Trust Fund, SAWA or any other granting agency.
- c) Cash prizes.
- d) Social events (barbecues, lunches, etc.).
- e) Alcoholic beverages.
- f) Research projects or feasibility studies.
- g) Out-of-province travel.
- h) Provincial or U Sports team expenses.
- i) National Championships or any high-performance activity including out-of-province carding tournaments.
- j) Subsidization of full-time employees (note: part-time or seasonal wages utilized in program development are eligible).
- k) Any other expenses deemed ineligible by the Sask Lotteries Trust Fund or SAWA.

## **Follow-up Procedures:**

**The Follow-up deadline is June 30, annually.**

Follow-up Report forms are available on SAWA's website. The Follow-up Report must be typewritten, signed and sent to the SAWA office by the required deadline. Only complete and signed Follow-up Reports will be accepted. Clubs that do not submit the required MAP follow-up documentation will result in the eligible MAP funding to be reallocated to other eligible clubs that have submitted additional receipts.

Financial documentation (Ex. receipts) to verify expenditures must be submitted with the follow-up report and can take various forms but should at a minimum:

- Indicate name of recipient (person or business) of the funds
- Describe goods or services provided for payment
- Disclose the amount of the payment
- Include the date that the goods/services was purchased (must be within SAWA's fiscal year)
- Include third party verification (supplier logo on an invoice, signature of the recipient on an expense claim, or in the rare case where there is no other backup documentation, a copy of the cheque, with the bank clearing stamp on the back)

NOTE: Legible copies of documents for financial accountability (Ex. receipts, cancelled cheques, invoices, expense claims, etc.) are acceptable. Original documents are not necessary for submission to SAWA but should be maintained by the member club/team submitting the MAP grant follow-up report. Unreadable or poor-quality photocopies will be rejected, and MAP funding will be withheld until legible copies of receipts are provided.

## **MAP Grant Approvals:**

- The Executive Director and VP Finance reviews the MAP Applications/Spending Plans that meet the eligibility requirements and recommend approval to the SAWA Board of Directors.
- SAWA will inform successful applicants that their Application/Spending Plan has been approved.

## **Payments:**

Applicants will receive 100% of their approved MAP funding once the MAP Follow-up Report and receipts have been received and deemed satisfactory.

## **Funding Formula:**

MAP Funding will be provided based on the following formula:

**The formula for calculating the amount of MAP funding allotted to each eligible club is as follows: {# Coaching } + {# Members}**

# Coaches: The number of registered coaches registered within the club  
For every coach, club is eligible for \$50.00

# Members: The number of individual members registered within the Club (including patrons)  
during the last competitive year.

1-10 = \$ 100.00	81-90 = \$ 900.00
11-20 = \$ 200.00	91-100 = \$1000.00
21-30 = \$ 300.00	101-120 = \$1100.00
31-40 = \$ 400.00	121-140 = \$1200.00
41-50 = \$ 500.00	141-160 = \$1300.00
51-60 = \$ 600.00	161-180 = \$1400.00
61-70 = \$ 700.00	181-200 = \$1500.00
71-80 = \$ 800.00	